

JOB TITLE: Store Manager

LOCATION: Regina, SK

APPLICATION SUBMISSION DEADLINE: Open until filled

BigSteelBox, Canada's leading provider of portable storage solutions, is seeking a dynamic, experienced **Store Manager to lead our Regina, SK location**. This is a full-time role, Monday to Friday, 8:00 a.m. – 5:00 p.m. We are looking to have the right person join our team as soon as possible.

We offer more than just a job — we provide a career with a competitive base salary, annual profit sharing program, comprehensive benefits package, and a company-matching RRSP program that starts after three months.

At BigSteelBox, we're transforming moving and storage by taking on our customers' challenges and helping them minimize stress. With locations across Canada, we serve both residential and commercial customers. While we may not be in the flashiest industry, we make a meaningful impact by providing solutions that matter.

If you're ready to lead daily operations in Regina, drive business growth, and embody our values-based culture, we'd love to hear from you. Apply today to join our award-winning workplace, certified as a Great Place to Work[®] in Canada. Visit our website to learn more about our core values and what drives our BigSteelBox family — it could be the best decision you make today.

THE EXPERIENCE AND QUALIFICATIONS WE ARE LOOKING FOR:

- Minimum Education: Grade 12
- Valid driver's license
- At least 3 years of sales management/operations management/human resources experience required
- Excellent Computer/Communication skills: Phone, Email, Outlook, Word, & Excel required
- Bachelor of Business Admin or Diploma preferred, but not required
- Forklift Certified, an asset (or willingness to get certified)

WHAT YOUR PRIMARY RESPONSIBILITIES WILL BE:

- Recruit, oversee, and mentor employees by providing support, coaching, encouragement, and direction to accomplish organizational goals and strategies
- Coordinate office work, sales, and yard staff to ensure deadlines are met and procedures are followed.
- Ensure there is a culture of mutual respect, collaboration, excellence, and ongoing learning within the business unit.
- Conduct analysis and oversee operations related to budget, contracting, and management processes
- Manage container & accessory inventory.
- Oversee and coordinate office administrative procedures
- Manage & maintain the office in an orderly & clean manner
- Manage & maintain the yard in an orderly & clean manner
- Manage daily call schedule and client network

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- A decorative graphic consisting of a horizontal line that starts as a solid blue line and then curves downwards to the right, ending in a yellow arrowhead.
- Engage and generate local partnership and initiatives building strong brand presence
 - Provide timely follow-up of all phone calls, walk-in & online inquiries
 - Review, evaluate and implement new procedures for the company, sales process, and budgeting
 - Nurture & develop customer relationships
 - Monitor local pricing, assemble data, prepare periodic & special reports, and review monthly income statements
 - Other operational tasks as required
 - Remain knowledgeable about company products & services
 - Promote & market products to prospective clients
 - Design cost-effective, innovative marketing tactics to promote the company
 - Demonstrate a positive work ethic, attitude & professional image to all

REQUIRED SKILLS/CORE COMPETENCIES:

- Strategic Thinking - Aligns the internal environment to the overall objectives and strategies of the organization
- Networking and Relationship Building - Networks and build working relationships to respond to current and future needs.
- Adaptability & Change Management - Recognizing potential situations and responding with solutions, tactics, or approaches to reduce or eliminate issues
- Business Acumen - Analyzes complex issues to develop approaches or solutions that are considered forward-thinking and best practice.
- Communication - Adapts communication to respond to an audience or situational requirements
- Teamwork - Encourages others to participate in team activities, ensures teams are working effectively
- Leadership - Builds on the strengths of the workplace and reduces internal weaknesses through training and development
- Learning & Innovation - Continually learning and always generating ideas for innovative approaches to solve problems and how to create a competitive advantage for the business unit
- Negotiation - Includes organizational needs and initiatives to develop solutions that build momentum.
- Drive for Results - Demonstrates a focus on finishing all tasks assigned in a timely manner while taking complete ownership of tasks
- Sales Process – A demonstrated understanding and consistent use within your role.
- Decision Making - Recognizes situations and examines facts to develop clear steps and solid assumptions
- Analytical Thinking - Evaluates, interprets, and analyses critical, complex information
- Resource and Risk Management - Ensures that internal teams and groups are aligned with organizational resource and financial limitations
- Customer Orientation - Ensures that own and direct reports activities focus on meeting customer needs.

HOW TO APPLY

We thank all applicants in advance. However, only those selected for an interview will be contacted.