

JOB TITLE: Staff Accountant
TERM: Full Time
LOCATION: Kelowna BC
APPLICATION SUBMISSION DEADLINE: Open until filled

BigSteelBox - Canada's most diversified shipping container company - is looking for a full-time Staff Accountant to join its team at the central support office in Kelowna.

The position is full-time Monday to Friday, 8:30 am – 5:00 pm starting as soon as possible. Salary is dependent on experience, and offers a competitive base salary, annual incentive scheme, a competitive benefits package and company matching RRSP program that kicks in after 3 months.

Are looking to gain accounting experience? Do you have an analytical mind and fantastic organizational skills? Are you wanting the chance to grow and learn in all areas of accounting? If so, this may be the opportunity you have been waiting for.

“We are People of Character” is one of our core values and our business is built on a foundation of trust. We honour our commitments, communicate with transparency, and never compromise our integrity.

The ideal candidate will be one who aligns with BigSteelBox's supportive service-oriented culture, while taking their responsibilities seriously. Being a passionate, adaptive, and business-savvy individual with an excellent work ethic will make you a success at BigSteelBox.

“We have fun” is part of the rules too. While we take our business and our responsibilities seriously, we also know life is better when you enjoy your day! You can expect comradery with your co-workers and lots of laughs. Don't you want to come home with a smile on our face at the end of the day?

Working under the supervision of the Finance Manager, you will enjoy the exciting challenges that come with a high-growth and rapidly changing landscape. You will have the opportunity to collaborate with the entire accounting team to ensure the correct posting of information to accounting journals and ledgers.

With a network of locations across Canada, BigSteelBox services both residential and commercial customers. The company has three dynamic business streams – residential moving and storage; construction and commercial storage; and structures (workforce housing and modifications for industrial use).

BigSteelBox has its corporate support office in Kelowna, BC, and has 35 full-service locations across Canada.

THE EXPERIENCE AND QUALIFICATIONS WE ARE LOOKING FOR:

- Completion of a post-secondary business degree with a focus in accounting
- Newly graduated CPA's or those pursuing their CPA
- Or an equivalent combination of education, training and experience
- Working knowledge of generally accepted accounting principles and procedures
- 1-3 years of related work experience
- Proficient with ERP systems and Excel
- Able to multi-task and prioritize work effectively
- Report writing is considered an asset
- Supervisory experience is considered an asset

WHAT YOUR PRIMARY RESPONSIBILITIES WILL BE:

- Month end postings to sub-ledgers and general ledgers
- Account, sub-ledger, and general ledger reconciliations
- Assist with preparation of monthly financial statements up to the point of review
- Reconciliations
- Remittances
- Support the Accounts Receivable department
- Support, direct and provide back-up for Accounts Payable
- Maintain accurate files and records
- Other finance related duties as required
- Data analysis and report writing

REQUIRED SKILLS/CORE COMPETENCIES:

- Excellent verbal and written communication skills
- Provide excellent customer service to internal and external stakeholders
- Multi-task, organize and work well under pressure
- Conscientious & attention to detail is essential
- Handle high-volume and repetition
- Teachable & a team player
- Self-motivated & energetic
- Proficient in Outlook, Word, Excel

HOW TO APPLY

Please email your resume and cover letter for attention Kristie at Kan Recruitment
kristie@kanrecruitment.com

We thank all applicants in advance, however, only those selected for an interview will be contacted.