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**JOB TITLE: Fork Lift Operator (Yard Supervisor)– Full Time**  
**LOCATION: Abbotsford, BC**  
**APPLICATION SUBMISSION DEADLINE: Open until filled**

BigSteelBox - Canada's leading provider of portable storage solutions is looking for a Fork Lift Operator (Yard Supervisor) to fill a full time position at its Abbotsford store starting as soon as possible.

This is a full-time position Monday to Friday, 8:00 am – 5:00 pm starting as soon as possible. The position offers a competitive base salary, annual incentive scheme, a competitive benefits package and company matching RRSP program that kicks in after 3 months. Store hours are Monday to Friday, 8:00 am – 5:00 pm (over time maybe required in summer month)

Did you like playing with Lego when you were a kid? Do you like to organize things into neat rows and straight stacks? If the answer is "yes" then you would probably love working as a Yard Supervisor at BigSteelBox.

In addition to operating a fork-lift, which is a very cool aspect of the job, the ideal candidate is someone who relates well with people and can solve problems.

"We Love our Family" is one of our core values at BigSteelBox, and our focus on this value is one of the big reasons why we have been able to create a family-oriented culture. When you love your family, the most important thing is for them to be safe.

That's why it's very important for the Yard Supervisor to have a safety-first mindset and be systematic, patient and detail-oriented. These are also great traits that ensure our customers belongings are treated with care when their Box is in our yard!

If you've gotten the idea this isn't a typical heavy-equipment operator's job, you're correct. You'll be part of a supportive team, that likes to have fun – another core value! This doesn't mean we don't take our responsibilities seriously, but we like to laugh, and we want everyone to go home with a smile on their face at the end of the day.

Working under the supervision of the Store Manager, the Yard Supervisor is responsible for overseeing the daily yard operations, operating the forklift, loading & unloading trucks.

With a network of locations across Canada, BigSteelBox services both residential and commercial customers. The company has three dynamic business streams – residential moving and storage; construction and commercial storage; and structures (workforce housing and modifications for industrial use).

BigSteelBox has its corporate support office in Kelowna, BC and has 22 full-service locations across Canada.

Go ahead and apply. It could be the best decision you'll make today!

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**THE EXPERIENCE AND QUALIFICATIONS WE ARE LOOKING FOR:**

- Minimum Education: Grade 12
- Valid driver's license
- Must have a valid Forklift Operator certificate
- 1-3 years of work experience

**WHAT YOUR PRIMARY RESPONSIBILITIES WILL BE:**

- Maintain the yard in an orderly and effective manner.
- Maintain BigSteelBox inventory
- Operate, lubricate & maintain forklift
- Load & unload trucks
- Set out, move, & stack BigSteelBoxes
- Price & decal new BigSteelBox inventory
- Clean & arrange pressure washing of units
- Repair & apply touch up paint to scuffed units
- Maintain the yard, tools & equipment in an orderly & clean manner
- Monitor container & accessory inventory
- Maintain accurate records & reports
- Provide timely follow-up of all yard inquiries
- Maintain personal office space in an orderly & clean manner
- Promote & market products to prospective customers
- Provide excellent service to customers, drivers & suppliers
- Assist with scheduling BigSteelBox deliveries & pickups
- Purchase supplies & run errands as necessary
- Customer service and office work as required.
- Assist the Store Manager in other duties as required

**REQUIRED SKILLS/CORE COMPETENCIES:**

- Accountability - Takes personal ownership and responsibility for the quality and timeliness of work
- Adaptability - Adapts and responds to changing conditions, priorities, technologies and requirements
- Analytical Thinking - Applies systematic, logical reasoning when addressing problems
- Communication - Expresses and transmits information verbally and written, with consistency and clarity.
- Decision Making - Makes concrete, well-informed and thought out decisions that support the overall organization.
- Networking and Relationship Building - Effectively builds constructive, friendly, professional relationships with customers and colleagues
- Planning and Organizing - Accurately estimates duration and level of difficulty of tasks and projects, setting out goals and objectives and work plans to complete.
- Problem Solving - Uses logic and analytical methods to come to realistic solution.
- Results Orientation - Possesses the ability to focus on desired outcomes, and the means by which they are achieved,
- Service Orientation - Provides superior service to both internal and external customers.
- Teamwork - Works cooperatively and effectively with others to reach a common goal. Participates actively in group activities fostering a team environment.

**WORKING CONDITIONS:**

Conditions will include working outdoors operating a forklift, doing general labour and occasional heavy lifting (must be able to lift 100lbs).



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#### HOW TO APPLY

No phone calls please. Go to [www.bigsteelbox.com/careers](http://www.bigsteelbox.com/careers) and use the Apply Now button next to this career posting. Please attach your cover letter, driver's abstract and resume as one document. We thank all applicants in advance, however, only those selected for an interview will be contacted.